

## **Cullman County Community Development Commission Grant Policies**

Grants will be awarded to 501-c3 entities and any qualifying public facility.

Grant applications must be mailed or hand delivered to Commission or Commission member, signed and dated by person submitting grant.

\$25,000.00 cap per grant request.

Grants will be numbered and dated when received and considered in that order.

Grant applications will be considered by commission and decision made within ninety (90) days. If applicant is awarded a grant, he or she will be notified by letter or email. If denied, a reason for denial will be sent in letter form.

Any grant submitted may be returned for more detail or the omission of any question. Return for more detail or deletion of question will not cause applicant to lose grant number status.

All grant recipients shall agree to make all audits available upon request.

Upon completion of Project, the CCCDC may request copies of all receipts pertaining to grant project.

The Commission will have the right to make visual inspection at any time during or after grant is awarded.

No salaries will be allowed in grant funding.

Grants will be closed out by all commission members signing the **Close Out Form**. This Close Out Form will be attached to awarded grant for reference files.

No other grants will be considered for same entity or public facility until first grant is closed out.

If grant request is denied, the CCCDC may accept application again in sixty (60) days.

The CCCDC may lower amount of grant request due to priority and availability of funds.